

MINUTES OF A MEETING OF THE CABINET PROCUREMENT AND INSOURCING COMMITTEE

MONDAY 7 MARCH 2022

Chair	Cllr Robert Chapman in the Chair
Councillors Present:	Cllr Christopher Kennedy and Cllr Caroline Woodley
Apologies:	Deputy Mayor Anntoinette Bramble
Officers in Attendance	<u>In person</u> Rotimi Ajilore, Head of Procurement Andrew Spragg, Governance Services Team Leader <u>Attending remotely</u> Max Anderson, Project Manager, Regeneration & Capital Programme Delivery Dawn Cafferty, Procurement Category Lead - Social Care and Corporate Services Merle Ferguson, Procurement Strategy and Systems Lead Jane Havemann, Interim Head of Estate Regeneration Mario Kahraman, Senior ICT Support Analyst Jade Mercieca, Strategic Procurement Manager (Interim) Patrick Rodger, Senior Lawyer Chris Trowell, Interim Director, Regeneration Michael Wiktorko, Service Area Manager, Parking Services

The meeting was live-streamed here: <https://www.youtube.com/watch?v=rpbQHlw5tul>

1 Apologies for Absence

Apologies were received from Deputy Mayor Bramble.

2 Urgent Business

There were no items of urgent business.

3 Declarations of Interest - Members to declare as appropriate

There were no declarations of interest.

4 Notice of Intention to Conduct Business in Private, Any Representation Received and the Response to Any Such Representations

No representations had been received.

5 Deputations/Petitions/Questions

There were none received.

6 Unrestricted Minutes of the Previous Meeting of Cabinet Procurement and Insourcing Committee Held on 14 February 2022

Resolved:

That the unrestricted minutes of the Cabinet Procurement and Insourcing Committee meeting on 14 February 2022 were approved.

7 Any Other Unrestricted Business The Chair Considers Urgent

There was no urgent business to consider.

8 FCR S071 Vehicle Removals and Car Pound Services

8.1 The Service Area Manager, Parking Services introduced the report. Questions were reserved for the exempt part of the meeting and considered under item 12. These were regarding performance monitoring and the longer term plans regarding car pound services in the borough.

Resolved:

to approve the appointment of Supplier A as the supplier for the provision of Removals and Pound Services within the borough of Hackney, for a 5-year contract period commencing on 1 April 2022 with an option to extend for a further maximum period of 5 years (on 3-year and 2-year extension intervals).

Reason for Decision:

The business case approved by Hackney Procurement Board set out a Removal Services Framework, to run for four years from 1 April 2022, consisting of four lots:

Lot 1 - Vehicle Removal Service (Parking)

Lot 2 - Abandoned Vehicles Service

Lot 3 - Untaxed Vehicles Service

Lot 4 - Car Pound Services

However, before the specification was put together and the tender process started, the Council sent out an information leaflet and Expression of Interest questionnaire.

This is intended to give prospective suppliers the opportunity to help Hackney Council set up these important services, and also so that the specification produced is deliverable whilst taking advantage of developments in the marketplace that will benefit the users.

The Council received two responses and these replies pointed to the fact that suppliers could deliver all lots with ease, however provision of car pounds in Hackney, or within a reasonable distance of the borough is an issue as appropriate sites are not readily available.

Monday 7 March 2022

At the conclusion of this exercise, a decision was taken to merge the initial four (4) lots into one single lot. A briefing note was presented to the Hackney Procurement Board to notify it of this change.

The supplier will carry out all removals within the borough and also provide a pound that will be used until the proposed Hackney car pound site has been established.

The Hackney-owned car pound will then be utilised by the successful supplier, and will increase capability for vehicle removals.

The cost of removal services is entirely funded by Parking Services and is already within the existing budgets. However, removal services allow the Council to generate further income through the issuance of Fixed Penalty Notices (FPN) which will be implemented by the end of 2022 as additional system developments are required.

The supplier's performance will be measured by 10 Key Performance Indicators (KPIs) and the contract managed by a dedicated team within Parking Services. A copy of the KPIs can be found in Appendix 3.

9 CED S069 Contract Award Report for the Selection of a Contractor for the Main Works for Marian Court

9.1 The Project Manager introduced the report. Questions were reserved for the exempt part of the meeting and considered under item 13. These were regarding the supported provided to residents to decant, and the need to award the contract in good time in order to manage project costs.

Resolved:

- To award the contract for the main works package for Marian Court Phase 3 & 4 to Bidder C, for the value set out in Exempt Appendix 3.
- To enter into a JCT Design and Build contract 2016 and any other ancillary legal documentation necessary relating thereto with Bidder C for the main works at Marian Court under such terms as shall be agreed by the Director of Legal and Governance Services, and authorise the Director of Legal and Governance Services to prepare, agree, settle and sign the necessary legal documentation to effect the proposals contained in this report and set out in Exempt Appendix 3.

Reason for Decision

The redevelopment of Marian Court represents an opportunity to deliver increased numbers of residential units in order to maximise the use of the land and to enable the renewal of an existing housing estate which has deteriorated, is costly to run due to energy inefficiencies, and would be prohibitively expensive to bring up to the Decent Homes Standard. It will also re-configure and provide improved amenity space, public realm and new community and commercial space.

10 Date of Future Meetings

It was noted that the next meeting of the Committee would be 11 April 2022.

11 Exclusion of The Public and Press

Resolved:

Monday 7 March 2022

That the press and public be excluded from the proceedings of Cabinet Procurement and Insourcing Committee during consideration of Exempt Items 12 and 13 on the agenda on the grounds that it is likely, in view of the nature of the business to be transacted, that were members of the public to be present, there would be a disclosure of exempt business as defined in paragraph 3 of Part 1 of schedule 12A of the Local Government Act 1972, as amended.

12 FCR S071 Vehicle Removals and Car Pound Services - Exempt Appendices

The discussion and decision are set out in item 8.

13 CED S069 Contract Award Report for the Selection of a Contractor for the Main Works for Marian Court - Exempt appendices

The discussion and decision are set out in item 9.

14 Any Other Exempt Business the Chair Considers Urgent

There was no urgent business to consider.

Duration of the meeting: 5.00pm - 5.45 pm

Contact:

Andrew Spragg

Team Leader - Governance

governance@hackney.gov.uk